

Minutes of 242nd Members' Meeting held at Greystones House, Waterford Road, Highcliffe. BH23 5JL
Thursday 11 June 2026 at 4:30 p.m.

Present:	Mrs T. Price	Accommodation
	Mrs J Hollowell (JH)	Treasurer
	Mrs B Thacker (BT)	Catering
	Mrs L Lash (LL)	Reception
	Mrs J Davies (JD)	Publicity
	Mrs P Pegram (PP)	Governance and Policies

There were 20 attendees including 6 Trustees

Apologies : Machine Quilting, Chris Graham, Jenny Alderson, Meryl Jones, Mavis Clark,

The meeting was chaired by Thelma Price in the absence of the Chairman.

REVIEW OF MINUTES FROM PREVIOUS MEETING HELD ON 12 MARCH

The Minutes were agreed. Proposed by Shona Phillips and seconded by Janet Davies

MATTERS AND ACTIONS FROM PREVIOUS MINUTES.

There were no matters arising from the Minutes.

1. CHAIRMAN'S REPORT

- Thelma thanked members for their attendance.
- There are several talks being planned which it is hoped will be of interest to members.
- 9 July at 4:30pm in Room 1. Dr Lyndsey Boreham will speak about Type 2 Diabetes.
- Future talks in the planning stage are Lasting Power of Attorney, MacMillan Caring Locally and possibly Moodys funeral directors speaking about all aspects of funerals including funeral planning.
- AGM will take place on 16 July 2026 at 4:30 pm in Room 1. It is hoped to have the relevant paperwork on the noticeboard by next week.

2. SECRETARY'S REPORT

In the absence of a secretary, there was nothing to report.

3. FINANCE/TREASURERS REPORT

Account	
Current Account	£20,006.41
Music Fund	£30,300.73
Investments	£932,417.30
Petty Cash	£208.63
Float Petanque	£10.00
Float Bingo	£100.00
Float Reception	£20.00
Total	£983063.07

Annual Review Meeting has been held with our Financial Advisor. The investments achieved 11.82% Interest. Withdrew £ 80,000 for the toilet refurbishment and with the return on the investment including advisor fees, we have not needed to touch the capital. Have agreed to withdraw £50,000 to cover the kitchen and coffee lounge refurbishment plus flooring and upgrades and repairs to electrics and plumbing. The kitchen plans are agreed at a cost of around £45,000 and we are receiving quotes for the Coffee Lounge. These improvements will fulfil Daisy's wishes with her legacy and are an investment in the future of HCA.

Membership numbers and renewals

New members: 40

Current members :888

Gift Aid : 611

Lapsed: 287

4. HEALTH AND SAFETY

- Currently the Trustees are talking to Groups about the Emergency Evacuation Procedures.
- The defibrillator is checked weekly and it is up to date.
- Nothing to report regarding accidents and First Aid but accidents, however minor, need to be recorded as part of ongoing risk assessment.
- Thelma and Pauline are looking into Risk assessments.

5. SAFEGUARDING

No safeguarding issues were reported

6. GOVERNANCE AND POLICIES

- Currently looking into how information about members is shared and confidentiality with a review of the GDPR policy.
- Security of WiFi being reviewed.
- AI policy to be prepared.
- Email contacts for receiving of information regarding meetings etc. was discussed. Some thought they were not receiving emails but generally system working well. Only 50% of emails sent are opened so check 'junk' folder.

7. OPERATIONAL REPORTS

• Maintenance:

_A survey of the building with the help of PPM has revealed building generally in good order.

Some doors and windows need attention. Some radiators not working efficiently. Working to clear sludge in pipes. Fluorescent lights to be replaced by LEDs.

• Kitchen

Refurbishment to commence week following Jigsaw Fayre. Any groups meeting during the August break will be unable to use the kitchen. When we reopen in September, most of work should be completed with the exception of the work top. Hardboard surface will be provided so that teas and coffees can be offered. Kitchen will not operate on Monday September 7th to enable new work top to be installed. Members will be asked to bring their own refreshments for that one day.

- **Accommodation**

- ❖ A new **Tai Chi** Group is due to start in September led by Patrick. There is a waiting list but hopefully he may be able to have more than one group. Taster session on 22/6/26 with perhaps another if too many members wishing to attend.
- ❖ Tuesday **Yoga**. Kerry the new teacher is looking to start a second group. 8:45am on a Friday morning has been suggested. Looking into feasibility of this. No decision made yet.
- ❖ **Swinging 60s** Group starting in September. Will have music, events etc from the 60s showcasing a different year each meeting. Monthly on a Wednesday.
- ❖ **Creative Writing** Group to start in September. Will meet weekly in Room 14. The group is already full.
- ❖ **Beginners Bridge** starting in September.

Please check the newsletter, website and notice boards for more information. There is a constant review regarding size of groups and trying to accommodate them within the restraints of the building.

- **Publicity**

Newsletters are regularly distributed to the village and Facebook is kept up to date. There is a link to Facebook on the website. HCA is also featured in the free glossy monthly magazines distributed in the area.

As a way of introducing Greystones to local people and showcasing the building, Janet has approached the Photography Group to see the feasibility of having a video produced starting at the gate, and taking the viewer around the building, meeting people and seeing what we have to offer. This could be added to the website. Watch this space!

- **Reception**

Car parking is proving to be a real problem especially in these summer months. Please car share when possible. Being asked to move cars which are double parked is an irritation to some groups who feel it could wait until the end of their meeting. A discussion followed with no real resolution.

8. **FORTHCOMING EVENTS**

- ❖ Film nights and afternoon film shows are not well attended especially the afternoon shows. Licence runs for a year so will keep it running and hope for improvement. Try to obtain the latest films and letting members know via email and posters. No external advertising allowed.
- ❖ Food Festival. Cakes still needed. Craft groups did not seem interested in having a table. N2U shop will be open and Jean will be showing her pictures and selling her cards.
- ❖ Jigsaw Festival. Running from Tuesday 4th August until Saturday 8th. Help needed both in kitchen and with Jigsaws. Lists and rotas where you can put your name will be put on Notice boards next week.

9. **A.O.B.**

Need new Trustees. Without Trustees, HCA will cease and the funds will go to another charity with similar objectives. Members need to understand. At the moment we have no Secretary. We are required to have one by the Charity Commission. We are not allowed to pay a secretary.

Brainstormed the problem. Decision made to promote at section level by sending a letter to every section to be read out. Also send out an email to members and also use the newsletter. Also pointed out that if HCA fails, Trustees are not held responsible as we are a CIA. Do not want to cause anxiety but need to get the message across.

Meeting finished at 5:15

Next meeting 10 September 2026 at 4:30 in Room 1